



HEARTLAND
COMMUNITY COLLEGE

MINUTES OF THE REGULAR MEETING OF THE HEARTLAND COMMUNITY COLLEGE BOARD OF TRUSTEES

April 30, 2019

Members present: Mary Campbell, Gregg Chadwick, Jeff Flessner, Janet Hood, Pat Hardesty, Becky Ropp, Tom Whitt, Nicci Van Dyke

Members absent: none

Others present: Keith Cornille, Rick Pearce, Doug Minter, Kelli Hill, Sarah Diel-Hunt, Scott Bross, Jd Davis, Steve Fast, Keith Gehrand, Jo Gramley, Barb Leathers, Sharon McDonald, Jennifer O'Connor, Amy Pawlik, Jennifer Pauken, Josh Crockett, Anakin Fox, Grace Golick, Stephanie Alvarez-Rivera, Kelsi Edwards, Joel Whittle, Lenore Sobota-Pantagraph, Laura Mai

Chair Gregg Chadwick called the Regular Meeting of the Board of Trustees of Heartland Community College to order at 6:00pm at Heartland Community College in Normal. The roll call was followed by the Pledge of Allegiance.

ADOPT AGENDA

Chair Chadwick pulled Item 13.2 Faculty Promotions and distributed an update to Consent Agenda Item 10.3 Travel Expenses. **Ms. Janet Hood moved to adopt the agenda. Ms. Becky Ropp seconded. A voice vote was unanimous. Motion approved.**

ORGANIZATION OF THE BOARD

Ms. Janet Hood moved to adjourn the Retiring Board Sine Die. Mr. Jeff Flessner seconded. A voice vote was unanimous. Motion approved.

Chair Chadwick thanked Josh Crockett, former Student Trustee, for his service to the Board. Mr. Crockett introduced Ms. Nicci Van Dyke.

Chair Chadwick convened the new Board. He invited Ms. Van Dyke, the new Student Trustee, and Mr. Tom Whitt, the newly-elected Trustee, to approach the table and remain standing. Chair Chadwick asked Mr. Jeff Flessner, Ms. Janet Hood, and Mr. Pat Hardesty (the Trustees who were re-elected) to also stand while he administered the Oath of Office.

Ms. Van Dyke will be a 2nd year student, she majors in special education, pitches on the softball team and plans to transfer to the University of North Georgia in 2020. Mr. Whitt is a CT Technologist at OSF St. Joseph Hospital; he has degrees from Michigan State University and Lake Michigan College – a community college.

Chair Chadwick requested a Roll call.

Mr. Pat Hardesty moved to elect Mr. Gregg Chadwick as Chair of the Board. Mr. Jeff Flessner seconded. The voice vote carried, motion approved.

Ms. Janet Hood moved to elect Mr. Jeff Flessner as Vice Chair of the Board. Ms. Becky Ropp seconded. The voice vote carried, motion approved.

Mr. Pat Hardesty moved to elect Ms. Becky Ropp as Secretary of the Board. Mr. Tom Whitt seconded. The voice vote carried, motion approved.

The Board appointed Mr. Doug Minter, Vice President of Business Services, to be the Treasurer for the Board. The Board appointed Ms. Laura Mai, Executive Assistant, to be the Recording Secretary for the Board. The Board appointed the Board Finance Committee, which will be chaired by the Vice Chair of the Board, Mr. Jeff Flessner, and will include Ms. Janet Hood, Mr. Doug Minter, and Ms. Sharon McDonald. The Board appointed Mr. Tom Whitt as the Illinois Community Colleges Trustees Association (ICCTA) Representative.

Ms. Becky Ropp moved to schedule the 2019 and 2020 Meetings of the Heartland Community College Board to be held at 6:00 pm; to be held the third Tuesday of each month except the December meeting on the second Tuesday of the month; to be held at the Heartland facility in Normal except the March meeting will be held at the Heartland Lincoln Center and the October meeting at the Heartland Pontiac Center. All meetings are regular meetings except the meeting in July will be a retreat. An additional retreat will be held in January on the same day as the regular meeting. Ms. Janet Hood seconded. A voice vote was unanimous. Motion approved.

PUBLIC COMMENT

There was no public comment.

PRESIDENT'S REPORT

Dr. Keith Cornille noted several celebrations of student success: Project RISE Student Recognition Ceremony honored 80 students on April 25. Student Art Show is continuing its run at the library thru May 4. Heartland Activities Council's Hawkpalooza on the Quad April 26 featured 7 bands and a variety of activities for students and the college community. Jazz Combo's annual performance and the Trombone Choir Spring Performance are will be May 7. Student Athletes Academic Achievement Ceremony and Reception will be May 8. Physical Therapist Assistant Pinning will be May 10. Nursing Pinning Ceremony will be May 16. Graduation Ceremony will be May 17.

Community Activities at the Normal campus have increased. Recently, the college was the host site for a National Geography Bee, an Indian Cultural Celebration, and the IHSA State Journalism finals.

The 2nd Annual Student Veterans Association and Veterans Center Ruck March which was held on April 13, encourages civic involvement from the student veterans, brings the veterans and general community together, and puts a spotlight on positive activities that the college as a whole takes part in. Approximately 983 pounds of goods were donated to the Midwest Food Bank. Sponsors included Logan's Steakhouse, Outback Steakhouse, and Jason's Deli providing food at no cost for the after event party while Reboot Combat Recovery donated a bounce house for the children.

College Spotlight: Alternative Spring Break 2019

Dr. Amy Pawlik, Dean of Student Support Services, introduced three participants from the Alternative Spring Break (ASB) to talk about their experiences: Stephanie Alvarez-Rivera, Graduate Student in Student Engagement and a trip organizer, Kelsi Edwards, Administrative Assistant at Heartland Lincoln Center and a trip leader, Joel Whittle, a trip student leader (this is

his second time with ASB). They described their physical labor on two houses and shared some reflections on offering emotional support to the home owners. A total of 22 students and 3 trip leaders participated. The ASB tradition started at Heartland in 2012 through the efforts of three students and two employees and became an annual service learning experience to help communities damaged by natural disasters.

Student Success Spotlight: Phi Theta Kappa All-Illinois Academic Team

Dr. Sarah Diel-Hunt, Vice President of Enrollment and Student Services, introduced Ms. Grace Golick and Mr. Josh Crockett, both All-Illinois Academic Team members. Students are chosen for this honor based on high academic achievement, service and leadership contributions. PTK faculty advisors Jennifer Pauken and Cristina Prestin-Latham also provide outstanding leadership for the program. Ms. Golick and others attended the annual PTK leadership conference in Florida this past April. Ms. Golick spoke about her experiences with PTK projects including Hawk Talk, a student-led seminar that offered a platform to students, professors and professionals in the area to give Ted Talk style speeches. Mr. Crockett noted that PTK stresses academic success, research work and prioritizing the community; he believes students can only be successful when they take ownership of their academic journey.

Outstanding Faculty Awards

Dr. Rick Pearce, VP of Learning and Student Success, noted the college annually recognizes two instructors as Outstanding Faculty members to represent the college at the ICCTA awards ceremony in June. Jennifer O'Connor, Dean of Health Sciences and Director of the Nursing Program, noted that Jo Gramley, Assistant Professor of Radiography and this year's Outstanding Full-time Faculty Member, is a leader in the division and the college. Ms. Gramley spoke about her passion for her profession and her students. Chair Chadwick presented a plaque to Ms. Gramley in appreciation of her service. Cristina Prestin-Latham, Adjunct Professor of Psychology and Sociology and this year's Outstanding Part-time Faculty member, was unable to attend the meeting due to her teaching schedule.

CABINET REPORTS

Updates and Announcements

Dr. Pearce offered congratulations to all Heartland students who competed in the Phi Beta Lambda State Leadership Conference in Effingham this month. Community college students compete against university and college students state-wide. He noted that the 1st place winner in Client Services, Imani Sanchez, is a student worker in the Executive Office. 1st and 2nd place winners will compete at the national level in Texas in June.

Doug Minter, VP of Business Services, reported the college received a Certificate of Achievement in Excellence in Financial Reporting. Congratulations to Sharon McDonald, Controller, for her work. Thanks also go to the Financial Aid team under Todd Burns, Director of Financial Aid, and the Business Office team.

Mr. Minter reported the college is due to update the Facility Master Plan in keeping with best practice recommendations and ICCB recognition rules. Campus master plans were first completed in 1997, revisited in 2007 for campus expansion, and amended in 2009. In 2014 the college completed the Qualification Based Selection process to select an architect firm; Dr. Cornille has

met the architects and validated the selection. The firm, Legat Architects, will present to the Board in the near future and work is underway to establish a steering committee.

Dr. Sarah Diel-Hunt, VP of Enrollment and Student Services, reported on the success of enrollment drives directed at current students before they leave at the end of the spring semester. Activities to help students reduce stress, celebrate achievements, and have fun before finals, include visits with therapy dogs, yoga sessions, and Fuel for Finals with Chef Keith Cornille serving pancakes.

Ms. Kelli Hill distributed a Pantagraph article on one of HCC's Truck Driver Training classes. The Continuing Education staff does an excellent job with this challenging program that has a small student to instructor ratio and rapid turnaround times, and is highly regulated. The article, which mentions three women with diverse backgrounds who took the class, was picked up by the Associated Press and garnered a lot of interest nation-wide. Thanks to Steve Fast, Associate Director of Public Information, and Lenore Sobota, Pantagraph reporter, for their contributions.

Scott Bross, Chief Information Officer, noted the notebook computers provided to the Board at Board meetings will be upgraded soon.

FINANCIAL REPORT

Mr. Minter presented an overview of key financial priorities and a timeline through December 2019. Priorities for the next two months follow. May: strategic budget, FY20 employee insurance, and FY20 Follett bookstore contract renewal. June: FY20 employee compensation recommendation, FY20 Connect Transit Universal Access agreement, and FY20 tentative budget. In August ors September, the Presidential Task Force on Financial Sustainability will conclude its work and make recommendations related to its charge. There are a number of remodeling projects being designed including the Medical Assistant Lab, the Greenhouse, and remodeling of the Student Engagement area. Mr. Minter also mentioned annual tax abatements that will come before the Board.

TRUSTEES' REPORTS

ICCTA

Chair Chadwick attended today's ICCTA meeting. Dr. Cornille and Mr. Flessner will attend Lobby Day in Springfield tomorrow, and the ICCTA identified topics for their support: the Governor's proposal to increase the FY20 budget by 5% and development of a capital budget (the ICCTA sees a critical need for a higher education capital bill). Chair Chadwick offered thanks to the legislators for their support of the colleges when state support was not strong. The Governor's proclamation naming April as "Illinois Community College Month" states that Illinois community colleges educate 60% of students enrolled in Illinois public higher education, Illinois is #1 in the nation in Bachelor's degrees completion rates among community college students who transfer, and 9 out of 10 community college graduates live, work, pay taxes, and raise families in Illinois. The annual ICCTA meeting is June 6-7 and includes mandatory trustee training.

Student Trustee

Nicci Van Dyke, Student Trustee, reported over 30 students and employees have attended Safe Zone training so far. There were over 30 applications for the newly-created Student of the Year award, that recognizes students who excel in the classroom and are active in the community. The

Textbook Swap is accepting textbook donations to help students save money this fall. Since its creation, the swap has saved students over \$170,000. Heartland students are pleased to be involved in the search process for the Director of Student Engagement. New Student Government Association officers are: Anakin Fox-President, Amanda Sims-Executive Vice President, and Chandler Huffman-Vice President of Communications. Ms. Van Dyke noted projects each officer plans to promote or accomplish next year including her own goal “to give students a voice they can count on and trust and allow them to voice their opinions without criticism.”

Calendar of Upcoming Events, Updates and Announcements

Chair Chadwick noted the Calendar of Upcoming Events is available to the Board.

CONSENT AGENDA ACTION ITEMS

Ms. Janet Hood moved to approve the ratification of bills paid during March 2019; to approve the minutes of the regular Board meeting of March 19, 2019; to approve travel expenditures by members of the Board of Trustees and travel expenditures that exceed maximum reimbursable rates by Heartland Community College employees submitted since the last meeting of the Board of Trustees. Mr. Pat Hardesty seconded. A roll call vote was unanimous. Motion approved.

NON-PERSONNEL ACTION ITEMS

Public Safety Services Contract Expansion

Ms. Becky Ropp moved to award a contract for Public Safety Services to Allied Universal as the lowest responsible bidder for a one-year base cost of \$384,013.76 for FY2020, and to provide preauthorization for award of four successive option years for a total contract cost not to exceed \$2,272,632.96, if so warranted. Mr. Jeff Flessner seconded. A roll call vote was unanimous. Motion approved.

CLOSED SESSION

Mr. Jeff Flessner moved to enter into closed session at 7:16pm to consider personnel and collective negotiating matters. Ms. Mary Campbell seconded. A roll call vote was unanimous. Motion approved.

Chair Gregg Chadwick reconvened the regular meeting at 8:07pm.

PERSONNEL ACTION ITEMS

Personnel

Mr. Jeff Flessner moved to approve the monthly personnel actions as presented. Ms. Janet Hood seconded. A roll call vote was unanimous. Motion approved.

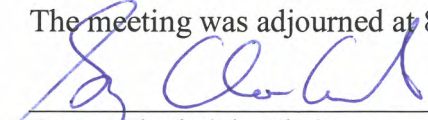
Faculty Promotions

Chair Chadwick noted the item on Faculty Promotions had been tabled until May 2019.

ADJOURNMENT

Mr. Pat Hardesty moved to adjourn. Ms. Becky Ropp seconded. Motion was approved with a voice vote.

The meeting was adjourned at 8:08pm.



Gregg Chadwick, Chair



Rebecca L. Ropp, Secretary

*Note: The student vote is advisory only